



**Team  
Leader Training**

Future survival and prosperity in the UK and international vehicle components industry depends on the ability to become and remain competitive. This can only be achieved by businesses that are capable of continuous process improvement.

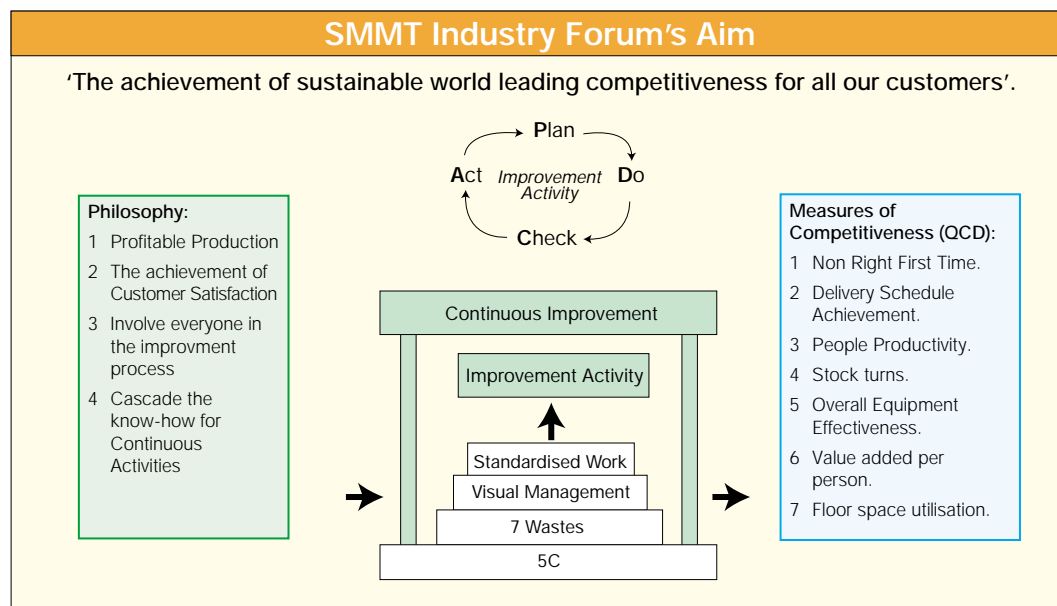
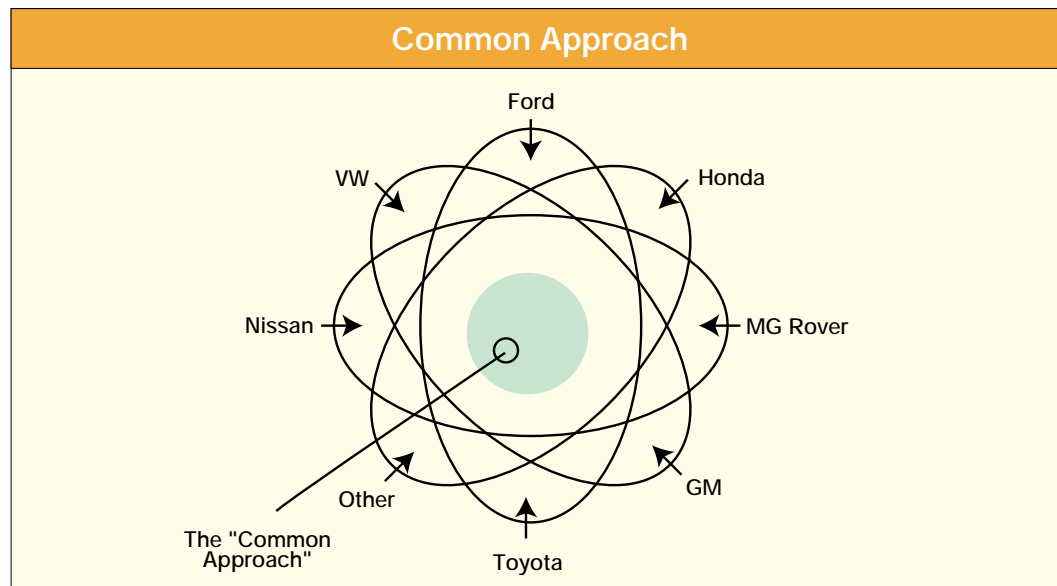
# Why the need for Team Leader Training?

The aim of Team Leader Training is to equip key individuals within your businesses with the skills necessary to develop and manage this process.

Through a flexible, modular programme, Team Leader Training gives your nominated team leaders the ability to implement and sustain change through the application of the IF common approach.

"To ensure our vehicles are globally competitive in all respects, we must have people with globally competitive skills. That's where the work of the Industry Forum Pays off..."

ALLAN AMEY,  
CHIEF EXECUTIVE, LDV



The Team Leader Training programme developed by SMMT Industry Forum is based on the best practice expertise developed using our unique Common Approach techniques. It provides the essence of world class thinking in modern manufacturing management.

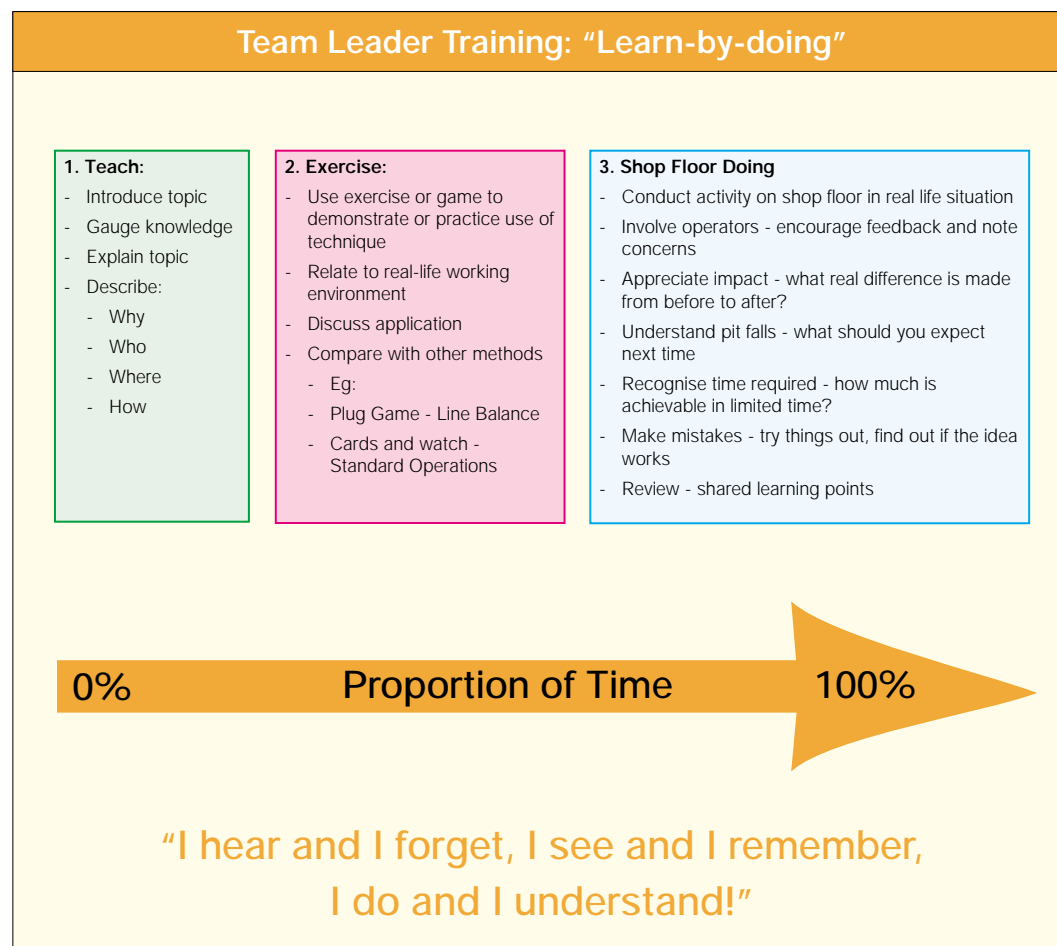
# What is Team Leader Training?

Because every company is different, the programme is adaptable to suit the training requirements of your particular organisation.

Mixing 'hands-on' and 'learning by doing' with theoretical and classroom activities, the programme develops the process skills that are vital to successful leadership of continuous improvement activity.

"The SMMT Industry Forum applied their excellent, very practical "hands-on" teaching methods to develop a broad cross-section of our Team Leaders...to establish a strong foundation for continuous improvement."

IAN COSGROVE,  
GENERAL MANAGER,  
LINPAC AUTOMOTIVE



The role of the team leader is to challenge the current status, identify opportunities for improvement and implement change in a bid to achieve ever higher performance in Quality, Cost and Delivery.

# Championing change

This will result in competitive advantage.

The team leader plays the pivotal role in manufacturing. He/she is

in the unique position of directly managing the resources, (materials, people and machines) used to create the product.

Sustainable continuous improvement will depend on the organisation recognising this pivotal role and actively supporting it.

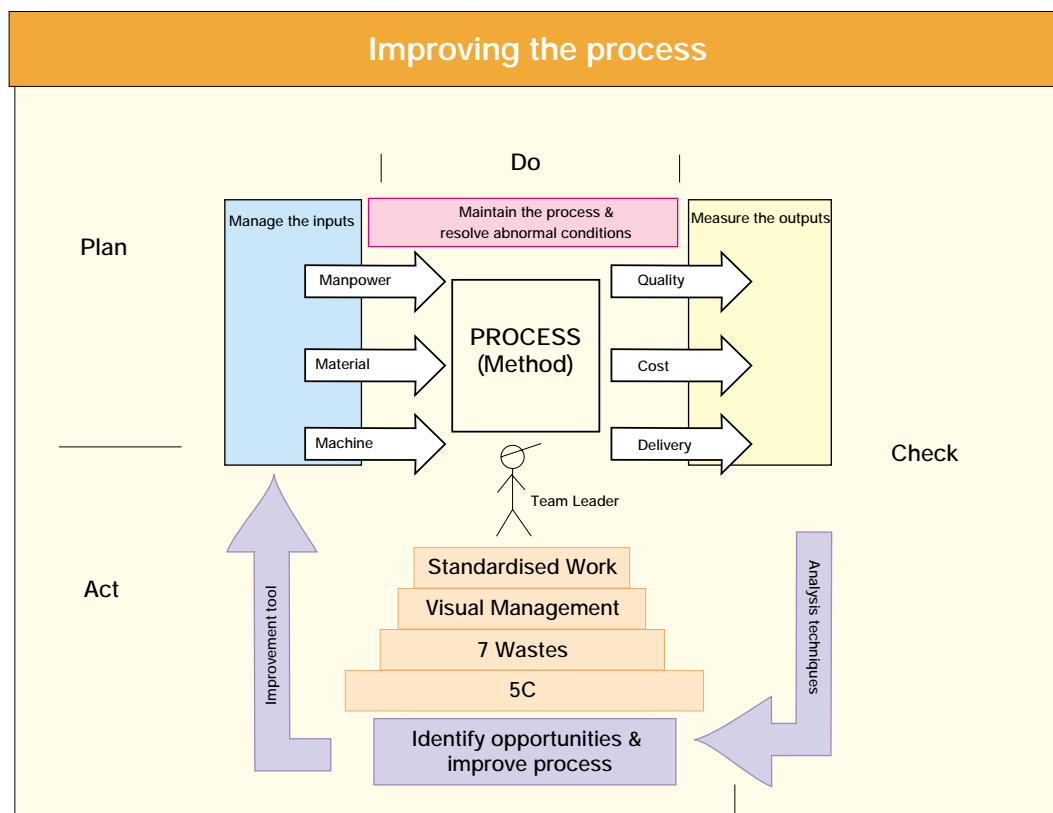
Sustainable continuous improvement enables ongoing competitiveness by managing and reducing excess costs.

Effective team leaders combine three basic skills - personal, people and process. This programme will focus primarily on the individual's process skills. But it will also make an important indirect contribution to the development of his or her personal and people skills.

An optional 2-day course is available - "Understanding Team Dynamics". This focuses on effective leadership of teams in the workplace.

"Team Leader Training gave our cell leaders and manufacturing engineers the knowledge and practical 'learn by doing' experience to undertake their pivotal role "

MARK CRYER, MANAGER - PERFORMANCE IMPROVEMENT WESTON AEROSPACE



Our Team Leader Training programme is modular and can accommodate the most flexible and demanding of training needs.

It can be easily tailored to meet your specific requirements, while always maintaining control and quality through its structured, phased approach.

This structured approach combines the well-proven 'learn by doing' techniques at

process level with fundamental theory developed and applied within the classroom. It requires all team members to participate fully and play a dynamic role.

The results of our programme are impressive. Your organisation and its people will be challenged to look at both structure and behaviour.

And using our expertise, you will develop new generations of team leaders who'll be pivotal within your organisation. Helping you to achieve world class objectives.

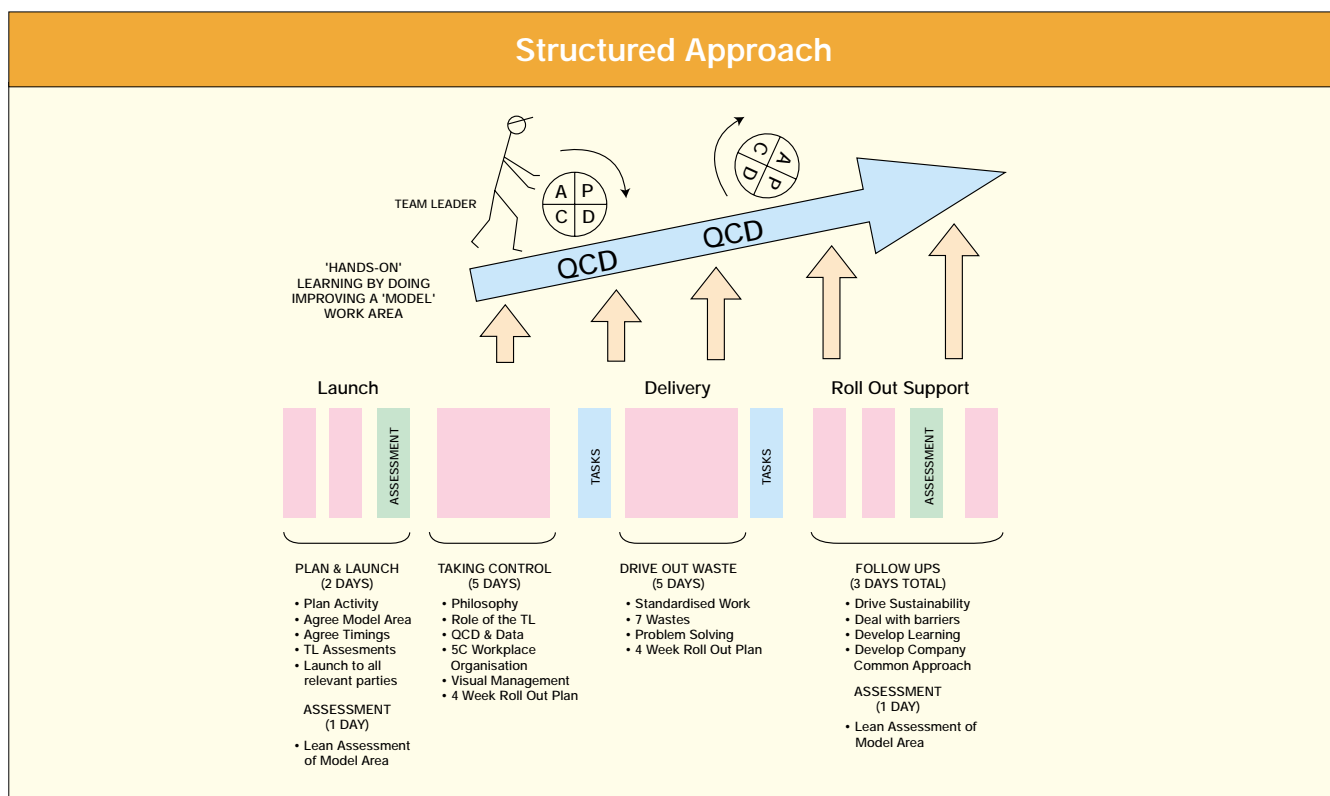
These new team leaders will be equipped as the champions in the dynamic challenge to achieve ever higher performance in Quality, Cost and Delivery. And, as a result, competitive advantage.

"The way the training built up the 3 weeks has given to undertake my own Kaizen activities and cell development."

STEVE MAUNDER  
TEAM LEADER  
WESTON AEROSPACE

"After each week long session we were given a series of tasks to conduct back at our own plants and for me that's been the most interesting part of the programme."

STUART ANDERSON  
MACHINE SETTER  
PETERSON SPRINGS



# Who can benefit from Team Leader Training?

If your organisation is a manufacturing or process orientated company it's eligible for our Team Leader Training programme. However, you must also:

- Be committed to creating customer focused team structures.
- Recognise the need to develop team leaders at all levels.
- Have a profile of key process skills required of your Team Leaders.

A detailed assessment with each team leader will be carried by the Industry Forum engineer to determine specific training needs and monitor development.

## NVQ in Business Improvement Techniques

The training the Team Leaders will receive has been aligned to allow them to be externally assessed against the nationally recognised NVQ in Business Improvement Techniques.

"We are now working with some of our supplier companies, encouraging them to take advantage of all that the Industry Forum offers."

ALLAN AMEY,  
CHIEF EXECUTIVE, LDV LTD

# How to get involved

Customers are demanding ever-increasing levels of Quality, Cost and Delivery performance from their suppliers. For British industry to survive and succeed in this present climate, change is not an option. It's an urgent necessity.

The SMMT Industry Forum is a collaboration between international vehicle manufacturers and component suppliers. It's totally committed to helping businesses like yours to develop and sustain world-leading competitiveness.

The programmes we've developed represent a unique opportunity for the British supply industry to be the first to apply global best practice consistently through the entire supply chain and gain a very real competitive edge in the world market.

They are programmes your company needs. Right now.

We believe the excellent results we've achieved with existing customers show just how effective our programmes are.

To benefit from one of our programmes, please contact:

Enquiries - Geoff Dale or Stefan March - 0121 717 6600